

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

NOVEMBER 4, 2013

Ed Copelin led in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 4<sup>th</sup> day of November 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman  
Darry Stacy, Vice Chairman  
Rod Cleveland, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Jim Williams, Melinda Duke, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Andrea Earles, Bill Wartchow, Larry Whitehead, Bryan Jenkins, Ed Copelin, Andy Rieger, Christine Cartmell, Wanda Danley, Stephen Koranda and Linda Atkins.

After the reading of the minutes of the regular meeting of October 28, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rod Cleveland.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

### A. Bid Opening:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **accept the bids** for awarding and/or rejecting at a later date for **BID# - COM-1635** – Non-Encumbered Contract for the Rental, Setup, and Maintaining of Road Signs for work zones in Cleveland County. The bid term will be from November 20, 2013 through May 4, 2014.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>		
<b>List of Individual Bidders</b>		
<b>Advanced Workzone Services</b>		
BID:	#COM-1635	
DEPT:	COMMISSIONER'S	
DATE OPENED:	11-4-13	
	1	
<b>List of Individual Items</b>		<b>Awarded To:</b>
Non-Encumbered contract		<b>Tabled on 11-4-13</b>
for the rental, setup and maintaining		
of Road Signs for work zones in Cleveland		
County.		
The bid term will be from November 20,		
2013 through May 4, 2014.		
<b>Type 2 Signs - Bid Price Per Sign:</b>	\$ .50 / \$3.50	
<b>Type 3 Signs - Bid Price Per Sign:</b>	\$2.00 / \$14.00	
<b>Daily Maintenance Rate:</b>	\$50.00	
<b>Weekly Maintenance Rate:</b>	\$185.00	
<b>Vendor's Statement:</b>	Message Board rental rate is \$85.00 a day.	
	Original set up, relocation or removal of traffic control	
	equipment is \$500 per occurrence.	
	Type II Sign sized 0 to 6.25 SF	
	Type III Sign sized 6.26 to 16 SF	
<b>Contact Information:</b>		
Contact Person:	John Paul Thomas	
Title:	Ex Vice President	
Address:	PO Box 1569 Muskogee, OK 74402	
Telephone Number:	918-682-9393	
Fax Number:	918-682-9394	
NON-COLLUSION AFFIDAVIT:	YES	
PA-102(1982)		

**B. Old Business:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to **table** until a later date the awarding and/or rejecting of the bids for **BID# - SHE-1634** – One-Year Non-Encumbered Contract for Inmate Clothing and Sandals for Cleveland County Detention Center. The bid term will be from November 7, 2013 through November 6, 2014. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

**C. Items of Business:**

1. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Contract** between Cleveland County Health Department and Amanda Rose Miller to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$5,713.00. The contract is to be effective October 14, 2013 through June 30, 2014.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
  
2. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Addendum #1**, Bid #HD-1624 – Material and labor to add Grout Sealing in Hall Areas in the amount of \$1,000.00 for the Cleveland County Health Department in addition to the Purchase & Installation of new Carpet and Porcelain Tile awarded September 3, 2013.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.
  
3. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the Beverage Tax in the amount of \$38,561.54.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.
  
4. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Resolution** for Disposing of the following equipment and furniture from the Judge’s/Court Clerk’s Office to be declared surplus and junked or traded. The State Computer equipment to be declared surplus and traded:

L102-175	Printer SN/AE4B04778D0	(traded)
L105-36	Desk	(junked)
L105-39	Desk with Hutch	(junked)
L111-1	Lectern for District Courtroom	(junked)
L200-35	Lanier Advocate V Recorder SN/20718	(traded)
L200-36	Lanier Advocate 5ch Recorder/transcriber	(traded)
L200-39	Microphone SN/124325	(traded)
L200-47	Advocate 5 SN/218061	(traded)
L200-48	Advocate 5 SN/217943	(traded)
L211-4	TV VCR	(junked)
L219-1	Video Arraignments	(junked)
L218-109	Computer SN/W244KN9ZB391	(traded)
L218-113	Computer SN/W244KN9ZB323	(traded)
L218-114	Computer SN/6X2AKN9ZX183	(traded)
L218-119	Computer SN/W244KN9ZB400	(traded)
L218-122	Printer SN/JPBGG16561	(traded)
L218-124	Printer SN/SG163010FS	(traded)

L218-127	LCD Monitor SN/MX05R1084760533VCZTL	(traded)
L218-133	Cabinet Server SN/11030309	(traded)
L218-134	Computer, mouse, & keyboard SN/USW33409BR	(traded)
L218-135	Computer, mouse, & keyboard SN/USW33409BB	(traded)
L218-137	Computer, mouse, & keyboard SN/USW3330BP6	(traded)
L218-138	Printer SN/USDNL17354	(traded)
L218-140	Envelope Feeder SN/JPBLB00163	(traded)
L218-143	APC Backups SN/JB0219014406R	(traded)
L218-144	Router SN/JMX0726L2ZB	(traded)
L218-145	Switch SN/FHK0725Y13B	(traded)
L218-147	Printer SN/CNBFB02273	(traded)
L218-151	LCD Monitor SN/CNC3410BCJ	(traded)
L218-152	LCD Monitor SN/CNC2410BF9	(traded)
L218-153	LCD Monitor SN/CNC34109G8	(traded)
L218-158	Printer SN/311D4007521	(traded)
L218-160	Copier SN/MPL26089	(traded)
L218-162	Computer SN/2UB51100GW	(traded)
L218-163	Computer SN/2UB51100CC	(traded)
L218-187	Computer SN/2UB51303ZD	(traded)
L218-193	Computer SN/2UA6170L4V	(traded)
L218-200	DC7700 PC SN/MXL71707DQ	(traded)
L218-206	LJ 3055 All In One SN/CNBJ299747	(traded)
L218-210	Printer SN/CNDF148293	(traded)
L218-215	Computer SN/MXL9100WQS	(traded)
L218-216	Laptop SN/CNU7362MRJ	(traded)

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

5. Chairman Rusty Sullivan and members, Rod Cleveland and Darry Stacy, made **Presentations** for outstanding contributions and tireless dedication to the Cleveland County community in the aftermath of the devastating tornados to the following Cleveland County Fair Board employees: Andrea Earles, Billy Wartchow, Larry Whitehead and Bryan Jenkins.
6. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

**District #1:**

14-2486	T2A	Ram Products, LTD	\$	1,500.00
14-2543	T2A	Hydradyne Hydraulics	\$	2,500.00

**District #2:**

14-2554	T2A	A Weldors Supply, Inc.	\$	1,000.00
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**District #3:**

14-2489	T2A	Alcohol & Drug Testing	\$	500.00
14-2494	T2A	Pearson Lumber	\$	750.00
14-2528	T2A	Fastenal Industrial	\$	500.00

**Co. Comm. Office:**

14-2553 R2 The Norman Transcript \$ 5,000.00

**Building Maintenance:**

14-2558 SM2 Copelin’s Office Center \$ 2,000.00

14-2542 SM2 W.W. Grainger, Inc. \$ 1,000.00

**Health Dept:**

14-2483 MD2 Wal-Mart Community \$ 1,500.00

14-2490 MD2 Waggoner’s Heat & Air \$ 6,564.00

14-2493 MD2 Amanda Rose Miller \$ 9,000.00

14-2506 MD1C Evelyn F. Schreiner \$ 100.00

14-2507 MD2 Battery Center \$ 200.00

14-2538 MD2 Sears Commercial One \$ 500.00

14-2539 MD2 Petra \$ 500.00

14-2540 MD2 Locke Supply Co. \$ 500.00

14-2541 MD2 Ferguson Enterprises, Inc. \$ 500.00

14-2544 MD1C Kimberly Fisher \$ 100.00

**Sheriff’s Dept:**

14-2534 CCJC2 Forest Lumber Company \$ 500.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

7. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

**FY 12/13**

**General:**

13-0408-SM2

**FY 13/14**

**General:**

14-0339-D2                      14-1233-CCJC2                      14-1262-CCJC2                      14-1663-CCJC2

**Highway:**

14-0160-T2A                      14-0193-T2A                      14-0199-T2A                      14-0202-T2A

14-1300-T2A                      14-1320-T2A                      14-1753-T2A                      14-2122-T2A

**Health:**

14-0399-MD2                      14-0424-MD2                      14-0498-MD1C

**Fair Board:**

14-0117-FF2                      14-0126-FF2

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

8. Rod Cleveland moved, seconded by Darry Stacy, to **approve Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

**FY 13/14**

a.	General Fund	\$	52,859.69
b.	Highway Fund	\$	338,960.58
c.	Health Fund	\$	332,853.49
d.	Sheriff Commissary Fund	\$	4,195.49
e.	Sheriff Revolving Fund	\$	1,800.00
f.	Treasurer Certification Fee Fund	\$	652.57
g.	Fair Board Fund	\$	3,916.78

**FY 12/13**

a.	General Fund	\$	12,520.00
b.	Highway Fund	\$	18,360.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

- D. There was no **New Business** to come before the Board for discussion.

**E. Commissioner’s Discussions regarding County Business:**

Commissioner District #1 Rod Cleveland said that his district is completing the 149<sup>th</sup> Street project.

Commissioner District #3 Rusty Sullivan stated that his district has finished all the chipping. He said that, weather permitting, the contractor will do the striping on thirty-four (34) miles of road that was chipped and sealed this past summer.

Discussion was had regarding the scheduling of a special meeting to review the five year plan of County Buildings with the County Engineer.

Commissioner Rod Cleveland welcomed former legislator Thad Balkman, who was named district judge for Cleveland County.

He said that many compliments were received from the public on the updates done to the courtroom by the maintenance staff where Judge Balkman took his oath of office on November 1, 2013.

Commissioner Darry Stacy said that Election Board Secretary Jim Williams is leaving Cleveland County for another job opportunity in Oregon. He said that Mr. Williams did an excellent job for Cleveland County and wished him much success in his new occupation. Darry Stacy recognized Stephen Koranda, who served his first official day last Friday, as executive director of the Cleveland County Fairgrounds.

Chairman Sullivan said that Monday, November 11, 2013 is Veteran’s Day and a ceremony is being held to recognize and honor all veterans at the Wal-Mart Store on the east side of Norman. The ceremony will begin at 9:00 a.m.

**F.** There were no **comments** made from the **Public**.

**G.** There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:18 am. The motion was seconded by Darry Stacy. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

(Clerk’s note: Agenda was posted on October 31, 2013 at 4:24 pm.)